



هيئة اعتماد مؤسسات التعليم العالي وضمان جودتها
Accreditation and Quality Assurance Commission for Higher Education Institutions



Higher Education Institution Eligibility Form to Apply for Quality Assurance Certificate

At the level of: (Institution Faculty Academic program)

First: General description of the institution

a) Background: (To be completed by Directorate of Quality Assurance and Classification)

Name of the institution:		Institution type (public/private):	
Name of the academic program:		Academic degree: (Bachelor, Masters or Doctoral)	
Name of the Governing Council President:		Name of the university president:	
Name of Accreditation and Quality Assurance Office Director:		Numbers to contact the president:	
The university form number to get quality assurance certificate:		Date of application for quality assurance certificate:	

b) Number of full-time and part-time faculty members in (the institution/the faculty/the academic program) listed in relation to their academic rank: (To be completed by Directorate of Accreditation)

Rank	Full-time	Part-time	Total number
Professor			
Associate Professor			
Assistant Professor			
Instructor			
Lecturer			
Research and teaching			



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assistant			
Total			

Second: Eligibility requirements required from higher education institution to apply for quality assurance certificate

- 1) To be one of the educational institutions that offers academic programs after high-school: **(To be completed by Directorate of Accreditation)**

Institution education system: (credit hours, years)	University's number of license decision provided by the Council of Higher Education and its date:
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- 2) To be publically accredited and its specialties are privately accredited by the Accreditation and Quality Assurance Commission for Higher Education Institutions: **(To be completed by Directorate of Accreditation)**
- 3) At least two cohorts of graduate students have graduated from each of its academic programs: **(To be completed by Directorate of Accreditation)**
- 4) The institution should not have received punishment within a year before the application was submitted: **(if there is any): (To be completed by Directorate of Accreditation and checked by the Secretary of the Council)**

No.	Punishment	Number of the punishment decision and its date	Notes
1			
2			
3			Checked by the Secretary of the Council Signature:



a) Public accreditation

The number of general accreditation decision and its date	The current general capacity	Number of students enrolled in the university			Number of graduates		
		current academic year	last academic year	year before the last academic year	current academic year	last academic year	year before the last academic year

b) Private accreditations for the institution's academic programs

Faculty	Major	Academic degree: (Bachelor, Masters or Doctoral)	The number of special accreditation decision and its date	The current special capacity	Number of students enrolled in the university			Number of graduates		
					current academic year	last academic year	year before the last academic year	current academic year	last academic year	year before the last academic year

The following table shows eligibility requirements needed to get quality assurance certificate



No.	Eligibility Requirements	Eligible	Ineligible	Notes
1	To be one of the educational institutions that offers academic programs after secondary school			
2	To be publically accredited and its specialties are privately accredited by the Accreditation and Quality Assurance Commission for Higher Education Institutions			
3	At least two cohorts of its graduate students have graduated from each of its academic programs			
4	The institution should not have received punishment within a year before the application was submitted.			

Head of Universities Accreditation Department
Signature

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Head of University Accreditation
Directorate Signature

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Date: